



## E-Learning Plan

SOWIC introduced e-learning days during the 2019-2020 school year to ensure continuous learning on days when school is canceled. These e-learning activities are designed to provide educational access for students enrolled in SOWIC Programs during such cancellations. While e-learning days cannot fully replace in-person interactions with teachers, they offer an opportunity for uninterrupted learning. On e-learning days, students are expected to attend school virtually. The decision to designate an emergency day as an e-learning day will be communicated at the same time as the closure announcement.

Please note that this E-Learning Plan specifically applies to students enrolled in SOWIC Programs. Students served by SOWIC staff but not enrolled in these programs will receive e-learning services through their respective member district's E-Learning Plan. SOWIC is comprised of the following member districts: Channahon 17, Troy 30C, Laraway 70C, Union 81, Rockdale 84, Beecher 200U, Elwood 203, Peotone 207U, Wilmington 209U, and Reed Custer 255U.

### **SOWIC Tuition-Based Programs Guidelines**

All students enrolled in the following SOWIC programs will participate in e-learning using Choice Boards on E-Learning Days:

- Early Childhood Program (SOWIC Districts/Channahon 17, Laraway 70, Union 81, Rockdale 84, Elwood 203, and Wilmington 209U)
- Communications and Adaptive Behavior (CAB) Program at Channahon 17 and SOWIC Learning Center-Larkin Avenue
- Joseph E. Fisher School (JEF)
- SOWIC Education Center (SEC) at Wilmington High School
- Education and Life Skills Programs (ELS) at both Reed Custer Elementary and Wilmington High Schools

### **Delivery of Instruction**

- Curricular Outcomes: The remote instruction for SOWIC Programs will align with curricular outcomes and Individual Education Plans (IEP) goals, consistent with face-to-face instruction.
- E-Learning Plans: Individual remote learning plans will consist of five clock hours per day, combining synchronous learning with other individual learning tasks for students who typically receive a full day of instruction. Each classroom will provide a minimum of two hours of daily synchronous learning, ensuring real-time instruction and interaction between students and their teachers.
- Instructional Activities: Individual student learning plans will be shared with parents and guardians, outlining all instructional activities. Daily learning activities will include a mix of real-time instruction and individual learning tasks, such as video introductions, links to learning resources (PDFs, videos, online resources), assessments, blogs, or other activities prepared in advance. Technology platforms used may include, but are not limited to, Google Classroom and Zoom Video Conferencing.

- Related Services: Students in SOWIC Programs who have related service minutes listed in their IEP will receive these therapies via video conference using Google/Zoom or by teleconference if reliable internet access is unavailable at home.
- Master Schedule: SOWIC administrators have developed a master schedule for all instructional activities, including related therapies. Administrators will check in with all certified staff daily to ensure full implementation of e-learning activities and address any questions.

### Staff Availability

- Certified Staff: All certified staff are required to be available between 8 a.m. and 3 p.m. (either by phone or voicemail) to assist students and respond to questions promptly.

### Special Education Meetings

- Special education meetings will be scheduled between 8 a.m. and 3 p.m. All certified staff members and related service personnel are required to attend. These meetings will be scheduled in advance by the program administrator.

### Attendance

- Each SOWIC Program will establish a system for collecting daily student attendance. Classroom teachers will communicate this process to parents and guardians.

### Contacting Your Child's Teacher on E-Learning Days

1. Send your child's teacher an email to their school email address.
2. If you require a callback from your child's teacher, please leave your callback number and a specific time for the call.

Teachers, principals, and other licensed professionals will be available by email or phone (via voicemail) from 8 a.m. to 3 p.m. Staff will respond to all communication requests promptly during these hours.

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#### MEMBER DISTRICTS:

| CHANNAHON 17 | TROY 30C | LARAWAY 70C | UNION 81 | ROCKDALE 84 |  
| BEECHER 200U | ELWOOD 203 | PEOTONE 207U | WILMINGTON 209U | REED-CUSTER 255U |