

SOWIC AFT Local

604 Sick Bank

The SOWIC Teacher's contract has a provision for a Sick Leave Bank. The purpose of the Sick Leave Bank is to provide additional sick leave for full-time bargaining unit members (only, not fair share employees) who experience long-term illness or an accident and who have exhausted their sick leave. Its main points are:

- Participation is voluntary (certified staff only- not teacher assistants).
- Members must contribute one (1) sick day each year to remain an active member of the bank.
- Sick leave days used from the bank are limited to the number of sick days the member had prior to the extended illness or accident.
- If the total days in the bank drop below sixty days (60), all participants will contribute an extra day for that year.
- All days donated or used are full days.
- The limit on the number of days to be draw is ninety (90) for each illness or accident.
- The bank will be administered by a four (4) person committee chosen by the Union with the SOWIC Director or Director's designee also serving.

Additional information is found in ARTICLE IV, SECTION J in the contract. All eligible members interested in joining the Sick Leave Bank should complete the bottom of this letter and return to the SOWIC Payroll Department.

You will automatically donate one (1) sick day each year that you are employed by SOWIC once you have chosen to belong. If you chose to discontinue your participation in the sick bank, you must submit a written request to be removed from the Sick Leave Bank to the SOWIC payroll department prior to September 1st of the school year.

SOWIC SICK LEAVE BANK

Please enter me in the SOWIC Sick Leave Bank. I understand that I will continue to be a member each year unless I notify the payroll department of the SOWIC Office in writing before September 1st of the school year that I no longer wish to participate.

I agree to donate one day of sick leave each year and to abide by the terms in Article IV, Section J of the teacher's contract.

Signature

Please Print Name

Date